

Welton & District Patients' and Doctors' Association

Minutes of Executive Committee Meeting



Date: 2nd May 2019.

Present: David Kitching (DK) (Chairman), Mike Lynch (ML) (Vice-Chairman), Janet Lynch (JL)(Secretary), Eunice Wright (EW), Janet Goddard (JG) (Transport Coordinator), Jan Sims (JS) (Treasurer), Betty Blower (BB), Nadina Prestedge (NP) (Practice Manager), Chris Scott (CS).

1. Apologies for absence:

Irene McCully (IMcC), Chris Jackson (CJ) (Events Coordinator), Jane Padgett (JP)

2. Minutes of the last Meeting: Agreed to be a correct record

3. Matters Arising:

DK/ML attended the Parish council meeting but they found it of little benefit.

The website changes have been implemented and a contact form added. Any enquiries will be directed by email to DK and JL.

4. Treasurer's Report

Since the last meeting in March £802.24 has been banked being the profit of the spring lunch.

£26.49 has been spent on gifts.

The balance of the general account is now £11,465.36.

6. Events Committee Report

Thanks to everyone who helped with the lunch, which apart from a couple of issues was another successful event. The catering committee met to discuss the problems and made notes for next time.

Any help or plants for the stall at the May Fayre will be greatly appreciated. As there are so many tomatoes and strawberries some were put out for sale over the Easter Weekend and took nearly £80, so have got a good start. CJ will be on the Green from 9.00 am but if people come when they can that will be fine. The Fayre is open from 12-5.

7. Transport Coordinator's Report

Bank £5303.44

Cash in hand £279.18

Income since last meeting:

Donations £29.40

Expenses since last meeting:

May Day table hire £15.00

Printer cartridges £19.50

SCIS £36.00

Drivers' expenses Jan-Mar £454.95

A new driver has been signed up: Steve Stead, who is available for local journeys and h/c.

Tony and Jean Peatman have retired from driving after many years service.

JG has started trying to get raffle prizes for the Autumn Draw. So far a £30 Beefeater voucher, a 1 hour treatment voucher from Total Beauty Therapy, Champagne and glasses from Linden Homes have been donated and Chestnut Homes have asked what we would like to the value of around £200. CS kindly donated a weekend holiday cottage break.

The drivers' meeting is arranged for Thursday 23rd May when the speaker will be Graeme Dunkin from Dunholme Camera Club. 26 people have accepted at the moment with a further 14 yet to respond, some of who may be bringing a plus one.

8. Practice Manager's Report

STAFFING UPDATE

At the last meeting NP spoke of Dawn, the new Practice Nurse that had joined us. Sadly Dawn had to leave at short notice due to family commitments. The practice is currently shortlisting a replacement.

The Healthcare Assistant that was mentioned last time was appointed, and now sadly has had to leave due to family commitments. The practice will be looking at options for this in the near future.

The practice is still running Advanced Nurse Practitioner surveys so if any of the drivers bring a patient in to see Lottie / Becky please could they remind them to fill them in.

The Practice has recruited two new GPs – details of which will be released in the near future.

ACUTE ILLNESS CLINIC

The running of the Acute Illness clinic has slightly changed as some days are overrun with patients and others it is quieter, so the Partners have decided to limit the clinic to enable them to safely see patients whilst advertising how many slots will be available on other days so that patients can come back on a quieter day, should they wish. The trial only started Monday this week (29th April) so NP will report back on how it goes.

SIGNPOSTING

In order to enable patients to see the most appropriate clinician or person for their needs, the reception staff have attended some signposting training which gives them the necessary skills to be able to direct patients to the right appointment. This may include appointments with GP's, Advanced Nurse Practitioners, Practice Nurses, Healthcare Assistants, Phlebotomists, Dispensary, Physio's, Clinical Pharmacists, or Social Prescribers etc. The receptionists will be asking more questions to try and direct patients appropriately.

CLINICAL PHARMACIST

A clinical pharmacist called Chris Donnan will be working in the Practice every Tuesday from this month. He will be able to see patients for medication reviews and help to deal with queries and paperwork relating to prescriptions.

THANK YOU

Nadina thanked the PDA for the flowers, chocolates and card sent during her recent illness, she was very touched by the thoughtfulness of the PDA and the flowers were beautiful.

AOB

CS reported on her last clothes sale which raised ~£1,850. CS agreed to draw up a plan to bring to the next meeting of what's needed to run a clothes sale, but emphasized that a good deal of effort was required to run a successful sale.

Date and time of next meeting:

Thursday 4th July at 7.30 pm in the Health Centre.

The meeting ended at 20.22 pm.