

# **Welton & District Patients' and Doctors' Association**

## **Minutes of Executive Committee Meeting**



Date: 4<sup>th</sup> July 2019

Present: David Kitching (DK) (Chairman), Mike Lynch (ML) (Vice-Chairman), Janet Lynch (JL)(Secretary), Janet Goddard (JG) (Transport Coordinator), Jan Sims (JS) (Treasurer), Chris Jackson (CJ) (Events Coordinator), Nadina Prestedge (NP) (Practice Manager), Jane Padgett (JP), Irene McCully (IMcC) Chris Scott (CS).

1. Apologies for absence:

Eunice Wright (EW), Betty Blower (BB)

2. Minutes of the last Meeting:

Agreed to be a correct record

3. Matters Arising:

None

4. Treasurer's Report:

Since the last meeting on 2nd may there has been a payment to the Health centre of £307.98 for the ear irrigator that the committee agreed to fund.

A payment of £15 has been banked for cards sold at the health Centre.

The balance of the General account is now: £11,172.38.

5. Events Committee Report

Plant Stall:

In spite of the rain the Plant Sale at the May Fayre was again a successful event. £318 was raised on the day and another £159.45 was taken in after sales at the gate, which means that after the £15 fee for the stall, £462.45 was raised. Thank you to everyone who helped in any way: providing plants, transport or serving on the stall. CJ has written to Mr Bowden to thank him for again providing so many plants. Most of the left overs were taken to the chapel for their sale and the remainder to St Barnabas. The Chapel have been

kind enough to make a donation of £100 from their successful event so the plants have actually raised a grand total of £562.45 breaking last year's record of £537.

CJ was invited to attend a 'wipe up' meeting regarding the May Fayre and understands that they just broke even this year thanks to a generous donation from the people who provided the fun fair stalls. Because the May Bank Holiday next year has been moved to Friday 8<sup>th</sup> May to coincide with VE Day celebrations the Fayre will be held on that date.

Autumn Fayre Saturday 26<sup>th</sup> October:

JG has been busy organising raffle prizes and tickets, which have already been distributed, and we will shortly be advertising the stalls for hire at £10 per table as in previous years. Much help is needed on the on the day and the committee were asked to let either CJ or JG know if they would not be available.

Co-op Community Champions:

The Co-op is advertising their Community Champion scheme and is asking for nominations for the Spring quarter next year. CJ has the form ready for completion and the closing date is 2<sup>nd</sup> August.

**Action: CJ**

## 6. Transport Coordinator's Report:

|              |           |
|--------------|-----------|
| Bank         | £5,630.61 |
| Cash in hand | £342.03   |

Income Since Last Meeting:

|                        |         |
|------------------------|---------|
| Donations              | £80.00  |
| Donation Welton Chapel | £100.00 |
| Plant sale             | £462.45 |
| E bay cash sale        | £45.00  |

Expenses Since Last Meeting:

|                               |        |
|-------------------------------|--------|
| SCIS hosting and security     | £95.98 |
| Drivers long service vouchers | £40.00 |
| Drivers meeting expenses      | £36.66 |
| Shredder                      | £25.49 |
| Raffle ticket printing        | £99.30 |

JG has received thank you cards for their vouchers from both Tony and Jean Peatman along with a photo of the oleander plants and pots which they bought; and also had an envelope embellished with 5 gold stars for our 5 star service and enclosing a £40 donation and letter.

JG currently has 12 prizes promised as a result of telephone calls, emails and letters. NP will contact her usual contacts, as will JG, and CJ will contact local businesses.

**Action: NP, JG, CJ**

The drivers meeting was quite well attended and hopefully enjoyed. Welton Parish Council has produced a booklet to be delivered to all houses in Welton that makes no mention of the PDA. Agreed that DK will write to express our disappointment at the omission.

**Action: DK**

Stonecliff Park social club held a coffee morning in aid of the PDA and raised £625 that they will present to JG on 19<sup>th</sup> July.

Scothern is to lose its bus service with just 1 bus into Lincoln early am and 1 return bus at around 5pm. It is being challenged but if these cuts go ahead it will place a further strain on the transport scheme.

## 5. Practice Manager's Report:

Staffing Update:

At the last meeting NP spoke of several vacancies in the Practice through issues that were beyond the practice's control.

NP was pleased to report that things are now looking more positive staffing wise:

- Carol, new practice nurse starts on Monday (8<sup>th</sup> July).
- Sarah, the phlebotomist is training as a Health Care Assistant.
- Two new part-time receptionists start this month.
- Dr Rebecca Caruana started work as a salaried GP last month.
- Dr David Watts starts as a salaried GP in August.

Primary Care Networks:

Primary Care networks are now a fundamental part of the delivery of primary care services for the foreseeable future.

The practice has been part of IMP Healthcare federation for the last few years and whilst this wasn't ever compulsory, it was understood that federated working would be the way forward for primary care. At the start of the year almost 88% of practices had already formed alliances in this way.

Under the new 5 year GP Contract, this year practices were required to sign up to a Primary Care Network (PCN) by the end of May 2019. This was non-negotiable if practices wanted to continue providing services to patients. Every practice in Lincolnshire has now joined a PCN.

So what is the difference between a PCN and a Federation and why is the practice in both?

A federation can be made up of any number of like-minded practices in an area with no limit of the number of patients this covers. Federations may provide services on behalf of that patient population and have been doing so with a variety of projects.

A PCN is based specifically on geography and patient numbers, usually varying between 30k-50k. PCN's will be able to work more collaboratively sharing costs and resources and take on contracts for enhanced services in the future. This benefits the CCG's to be able to contract with one PCN rather than 9 individual practices and ensures that the needs of the whole PCN population are met even if some practices don't wish to participate in that service.

In most areas federations are regarded as too big to be a PCN, although we have been given permission to continue as a PCN with our current patient base of around 72k patients.

How will this be of benefit to patients?

- \* Existing patient-doctor relationships will remain and will be developed to include the skills of other practice's staff.
- \* There will be a better understanding of patients' needs and this will be tailored to the geographical area.
- \* Better access to consultations provided in different sites at different times including weekends and bank holidays.
- \* Services closer to home and in reassuring settings.
- \* Patient participation in development of services.
- \* A wider range of tailored services and continuity of care.
- \* An opportunity to build a more extensive community team involving community nursing, secondary care specialists and social care.
- \* Collective strength can enable practices to offer commissioner's services that cater for larger patient cohorts, across considerably bigger geographical areas. This is especially important because since the introduction of additional providers into the NHS healthcare market competition for enhanced services will be considerable.

We are pleased to say that in her spare time, Dr Fickling has been appointed a Clinical Director of the PCN.

Surgery Extension:

No update as yet.

Signposting Update:

Signposting and the Acute Illness clinic seem to be going well since the alterations discussed at the last meeting. Patients have been understanding and accepting of the changes made. Communications seems to be improving and there has been lots of feedback along the lines of "I didn't realise I could see 'X' for that, I didn't realise I could just ask a receptionist to sort that out, I didn't realise I could get that from the chemist". Acute illness clinics also seem to be more manageable due to extra doctors and patients booking in appropriately.

#### 8. Transport Scheme Documents Review and Approval

All approved.

#### 9. Disposal Of Broken and Surplus Wheelchairs

It was agreed to sell the surplus wheelchairs, they will be advertised on eBay clearly stating any faults.

**Action: ML**

AOB:

JL reported that only 2 out of 16 drivers had successfully completed their 3 yearly wheelchair update in the form of a quiz. 1 driver sent theirs in anonymously with silly made up answers. The closing date for the quiz is 10<sup>th</sup> July.

Date and time of next meeting:

**Thursday 5<sup>th</sup> September 7.30 pm in the Health Centre.**

**The meeting ended at 20.42 pm**