



## **Welton & District Patients' and Doctors' Association**

### **Minutes of Executive Committee Meeting**

Date: 16<sup>th</sup> January 2020

Present: David Kitching (DK) (Chairman), Mike Lynch (ML) (Vice-Chairman), Janet Lynch (JL)(Secretary), Janet Goddard (JG) (Transport Coordinator), Chris Jackson (CJ) (Events Coordinator), Nadina Prestedge (NP) (Practice Manager), Eunice Wright (EW), Jane Padgett (JP), Betty Blower (BB), Irene McCully (IMcC) Chris Scott (CS).

#### 1. Apologies for absence:

Jan Sims (JS) (Treasurer)

#### 2. Minutes of the last Meeting:

Agreed to be a correct record.

#### 3. Matters Arising:

No matters arising.

#### 4. Treasurer's Report:

Since the last meeting on 5<sup>th</sup> Sept 2019 £3,755.97 has been paid into the bank.

£250.30 donation from the late Mr Alan Heath.

£2,718.68 profit from the Autumn Fayre.

£26.70 donation from St Mary's church.

£760.29 profit from the Christmas Lunch.

There have been no expenses so the balance of the General Account is £14,928.35.

#### 5. Events Committee Report:

Autumn Fayre

Thank you to everyone who helped with the Autumn Fayre in any way. A record amount was made: £2,718 (including £1,491 from the raffle) so it was all worth the effort! Everything was a success apart from the 'Bring & Buy' stall which will not be happening next year. The support from everyone that turned out in the atrocious weather was greatly appreciated.

The sale of Bric-a-Brac was discussed, in particular the best way to achieve consistency in pricing. It was agreed given the volume of items that it was impractical to price tag every item. Suggestions to manage the pricing included:

- Arranging the goods by price, so each table's content has the same price
- Nominate one volunteer to determine prices
- Assigning tables to each volunteer who would be responsible for determining prices for their items

No decision was made on the best way forward, so the events committee need to make a decision prior to the next autumn fayre.

### **Action CJ**

#### Christmas Lunch

Once again, thank you to everyone that helped with another successful event when the amazing amount of £760 was raised. JG received several phone calls from people saying how much they enjoyed it and there were no complaints on the day. Considering 101 people sat down for lunch this was quite an achievement. The 'Stringing Nettles' were well received and have asked to come back again soon. The St Mary's school children should be available to sing again next Christmas which always goes down well with diners so we may ask the 'Stringers' to perform at the Spring Lunch.

#### Village Hall Bookings:

The hall has been booked for the following dates for this year's events:

April 24th Spring Lunch

October 24th Autumn Fayre

December 4th Christmas Lunch

The annual plant sale at the May Fair on the Village Green will be held on Friday 8th May to coincide with VE day anniversary celebrations.

## 6. Transport Coordinator's Report:

Bank                    £5433.38  
Cash in hand   £96.90

### Income since last meeting:

Donations	£131.00
Sale of surplus urn	£ 30.00
E bay + Gumtree cash sale	£552.00
Payment from h/c prescriptions	£ 5.85

### Expenses since last meeting:

Drivers July-Sept	£591.65
Gifts for accountant	£ 8.85
Printer cartridges	£ 55.98
Raffle licence	£ 20.00
Postage stamps	£ 14.64
Thank you flowers	£ 12.00
Repayment of travel costs to patient per committee meeting 5/2/2015	
Period Jan – Sept 2019	£95.00
Drivers Oct – Dec	£529.50

The charges for transport to the surgery, including the anomaly of RAF Scampton costing less than other villages of similar distance was raised. The charges have remained the same for some 6 to 7 years, as has the reimbursement to drivers at 45p per mile. After some discussion it was agreed not to make any changes, as it is not possible to increase the payment to drivers without tax, insurance and employment implications, and the transport scheme has sufficient funds to meet current outgoings. It was agreed to review the situation again in 12 months.

## 7. Practice Manager's Report:

### NEXT DOOR

The timescales that were given have been delayed slightly, and the co-op is approximately six weeks behind with putting the work out to tender.

### SOCIAL PRESCRIBERS

Two social prescribers are now attached to the practice and they come in to see patients once a fortnight. Patients can be referred in by reception, a clinician or self-refer. NP asked for the prescribers to meet with the drivers to cascade the information to patients that may wish to use the service. It was agreed that the prescribers would present to the next drivers' annual meeting.

**Action JG/NP**

## 'FLU VACCINES

The practice is coming to the end of its 'flu campaign with limited stocks left. NP asked if committee members knew of any patients that haven't had their vaccine to ask them to let the practice know.

### 8. AOB:

ML reported that an issue had come up regarding a request to transport a patient to Birmingham Children's hospital. The patient qualifies for help with transport from the NHS but the Birmingham trust will only pay 13p a mile, therefore leaving the family to pay the difference of £55. JG has spoken with a receptionist who will liaise with a social prescriber who may know of other funding sources which could help the family. The visit is on 29<sup>th</sup> January, and it was agreed that if no other funding was available by then, then instead of the usual 40p per mile, the family will pay the driver 26p per mile (claiming back 13p a mile from the Birmingham trust) and the PDA will pay the balance.

### Date and time of next meetings:

5<sup>th</sup> March 2020

14<sup>th</sup> May 2020

2<sup>nd</sup> July 2020

3<sup>rd</sup> September 2020

15<sup>th</sup> October 2020 (AGM – date revised from that agreed at the 2019 AGM)

12<sup>th</sup> November 2020

**All meetings to commence at 7:30 pm in the Health Centre.**

**The meeting ended at 8:43 pm**