

Welton & District Patients' and Doctors' Association

Minutes of Executive Committee Meeting



Date: 6th January 2022

Present: David Kitching (DK) (Chairman), Mike Lynch (ML) (Vice-Chairman), Janet Lynch (JL)(Secretary), Janet Goddard (JG) (Transport Coordinator), Jan Sims (JS) (Treasurer), Chris Jackson (CJ) (Events Coordinator), Nadina Prestedge (NP) (Practice Manager), Eunice Wright (EW), Jane Padgett (JP),

1. Apologies for absence:

Betty Blower (BB), Irene McCully (IMcC), Terry Wright (TW).

2. Minutes of the last Meeting: Agreed to be a correct record.

3. Matters Arising: None

4. Treasurer's Report:

Due to the bank imposing charges, one of the PDA's two bank accounts has been closed and its balance transferred to the remaining account.

Since the last meeting on 4th Nov 2021, £10,282.01 has been banked, comprising:

£5,617.70	bank transfer
£1,154.60	Autumn Fayre
£ 574.24	Christmas lunch
£1.743.00	Christmas raffle
£ 754.97	Donations
£ 437.50	Facebook sales

Expenditure:

£20 raffle license.

Balance: £16825.08

It was agreed maintain a reserve of £5,000 for the transport scheme.

The new bank charges comprise a flat fee of £5 per month, 40p for every £100 cash deposited (applied pro-rata so 0.4% of cash deposited) and 40p per cheque deposited. Electronic transfers and withdrawals remain fee free.

5. Events Committee Report:

The raffle (drawn by Dr Lumley on 10th December) was a great success raising £1,743 and all prizes have been delivered to the lucky winners. JG wrote to the main prize donors thanking them for their support.

The village hall has been booked for this year's events as follows:

Spring Lunch: April 22nd
Autumn Fayre: October 22nd
Christmas Lunch: December 9th

CJ had not heard if the May Fair was taking place or if it was to be combined with the Queen's Jubilee Celebrations in June instead. CJ invited the committee to start sowing seeds for the plant stall, and offered to sell them at her gate in the event that there wasn't a Fair this year.

6. Transport Coordinator's Report:

Cash in hand: £120.79

Income since last meeting:

Donations	£352.00
Facebook cash sales	£327.50

Expenses since last meeting:

Internal car valet (patient accident)	£ 20.00
Cash to bank	£858.50
Refund of transport costs	£ 31.10

JP is covering the allocation of transport bookings from 29th December 2021 to 8th January 2022.

JG spoke to 2 prospective new drivers: John Harris who now has his DBS badge and will be available to drive shortly once his current work commitment ends. A second new volunteer is having problems with their car insurance but JG is hopeful it can be ironed out.

7. Practice Manager's Report:

COVID BOOSTER VACCINES

The practice is pleased to say that 90.1% of patients aged 18+ have received their Covid Booster vaccinations and is working hard to call in those remaining; although clinics are becoming less frequent now as it becomes harder to fill them.

Flu clinics have gone well again this year, with uptake exceeding normal levels and additional vaccines sourced to meet the demand.

EXTENSION

The extension has been primarily used for Covid Booster and flu clinics so far. However, there are plans to update the existing side of the building and so all the new space will be used in the forthcoming weeks.

STAFF UPDATE

Dr Cuplitt will be leaving the Practice at the beginning of February and we are currently advertising for 2 new GP's.

The practice will shortly be employing a further clinical pharmacist via the PCN ARRS (additional roles reimbursement scheme) fund and is hoping for an additional 5 mornings per week of clinical time.

Just before Christmas Sallie Stead celebrated her 40th year at the Practice and has just this week announced that she will be retiring at the end of June.

CJ asked if the surgery had purchased the blood pressure monitors for use by patients at home yet? NP advised a decision had not been made on which models to buy but that there may be some left from the Covid red hot site that could be utilized instead.

JG asked if all the wheel chairs had been returned to the surgery from the showground? NP to check with Sally Stead. JG knows somebody who is willing to repair any faulty wheelchairs.

Action: NP

AOB: None.

Date and time of next meeting:

Thursday 3rd March at 7.30 pm in the Health Centre if allowed, DK has booked a slot on zoom if needed.

The meeting ended at 8.09 pm