

## Welton & District Patients' and Doctors' Association

### Minutes of Executive Committee Meeting

Date: 1<sup>st</sup> September 2022



Present: David Kitching (DK) (Chairman), Mike Lynch (ML) (Vice-Chairman), Janet Lynch (JL)(Secretary), Jan Sims (JS) (Treasurer), Nadina Prestedge (NP) (Practice Manager), Jane Padgett (JP), Betty Blower (BB), Irene McCully (IMcC) Terry Wright (TW).

Ian Elliott and Steve Taylor also attended the meeting with a view to joining the committee.

1. Apologies for absence: Janet Goddard (JG) (Transport Coordinator), Chris Jackson (CJ) (Events Coordinator), Eunice Wright (EW).

2. Minutes of the last Meeting: Date needs to be added, JL to sort.

Otherwise, agreed to be a correct record

3. Matters Arising:

The shed has been revamped it has had new felt applied to the roof which is guaranteed for 15 years, also repainted and this is guaranteed for 4 years.

4. Treasurer's Report:

Opening balance: £15,347.61

#### INCOME:

Donation	£	25.00
Plant sales	£	258.00
TOTAL	£	283.00

#### EXPENSES:

Driver's exp	£	577.20
Raffle tickets	£	120.00
Bank charges	£	16.86
H/C FENO m/c	£	2,169.44
Shed repair	£	370.00
TOTAL.	£	3,253.50

Closing balance: £12,377.11

## 5. Events Committee Report:

Plans for the Autumn Fayre on 22<sup>nd</sup> October are coming together. Eight craft and miscellaneous stalls have been booked already. Unfortunately, due to health issues CJ has had to hand over the rest of the arrangements to JG, who has been busy rallying the troops to man the PDA stalls and help set up in the morning but please give her as much help as you can.

## 6. Transport Coordinator's Report:

JG was unable to attend the meeting and submitted a written report:

"Cash in hand	£245.10
Income since last meeting	
Donations	£ 33.00
Facebook cash sales	£ 30.00
Expenses since last meeting	
Printer Ink	£ 5.98

I placed an advert in the Parish News for volunteer drivers and as a result a gentleman from Normanby by Spital has come forward. I also put a piece in the magazines about the need for new Committee members. This was done with the assistance of Mike who created a QR code with a link to the practice website.

Drivers were also emailed with a view to joining the Committee and as a result, 2 drivers and the wife of a driver have expressed an interest. It was agreed with Nadina that they could come along to the September meeting to find out what being on the Committee involves and Nadina also agreed to speak to anyone interested, prior to the meeting.

The raffle tickets for the Christmas draw are printed and distributed and hopefully drivers are remembering to sell them to patients. The top 3 prizes are promised and I also have Tesco and Waitrose on board. I'm to contact them again mid-November. I will be contacting other businesses during Sept/October. If anyone wants a copy of the letter I use, let me know and you can pursue your own contacts.

The parking situation at QMC Nottingham is still not resolved and I'm not sure what more I can do? I think the only answer is to wait until a driver gets a ticket and then I'll dispute it. I have the names and contact numbers of all who have been involved in discussions.

I sold an item on FB Market Place and as a result I have a contact on RAF Scampton who has agreed to publish our monthly news article on the RAF base. This might result in driver enquiries as I have in the past had 2 serving RAF personnel as volunteer drivers!

I think some of you know that we had a donation of almost 100 Corgi cast iron planes. I washed them all in soapy water using a child's paintbrush to remove cobwebs and spiders. I mentioned them in conversation to Peter Morton whose help has been invaluable. He has sorted them into categories, photographed them all and pursued various different options for selling them. On Friday we spent 3 hours packing them securely into boxes and on 25<sup>th</sup> August Peter will have driven to Gonerby Moor services to meet a collector from Corby. I will report on our success or otherwise at the next meeting."

## 7. Practice Manager's Report:

NP apologised for not submitting a written report as today was her first day back following holidays & a period of illness. NP passed on Sallie Stead's thanks for her retirement present. A deputy practice manager has been appointed and being an internal candidate, has created a new vacancy, which is expected to be filled internally too!

The first batch of Covid vaccines (Moderna) for the Autumn booster campaign are due to be delivered on 5<sup>th</sup> September, with the Flu vaccines following on the 19<sup>th</sup>. It is intended to give both vaccines to eligible patients in one visit (one in each arm).

The FENO machine (purchase agreed at last meeting) has arrived and is in use.

The Practice is continuing to review the AskMyGP service, feedback was offered during the meeting from committee members and visitors, and this will be taken back to the Practice meeting for further discussion.

## 8. Patient Participation Group (PPG) at Practice:

DK introduced the subject and a general discussion was held around recruiting a representative PPG, especially younger members; the lack of an effective voice within the Health Service; and lack of understanding amongst patients of the structure of the NHS and where or how they should access services.

## 9. AOB:

The accounts for the PDA will be going to the accountant next week and hopefully the treasurer will have them back for the AGM in October.

Since the last meeting DK informed the committee that he would not be standing for re-election at the AGM.

Date and time of next meeting:

**AGM is on Thursday 3<sup>rd</sup> November at 7.30 pm in the Health Centre**

**The next Executive committee meeting is on**

**Thursday 5<sup>th</sup> January 2023 at 7.30pm in the Health Centre**

**The meeting ended at 8.42 pm**